

**APRIL 2017: BOARD MEETING – MINUTES**

**Date of Meeting:** Monday, April 17, 2017 – 6:00 PM  
(3<sup>rd</sup> Floor of Library)

**Board meeting presided over by:** Gary Bryson



**Tentative Attendance:**

Gary Bryson, Sue Byrom, Cate Douglas Victoria Pershick, Mary Jacobs, Melissa Ullman, Brenda Shawver, Brigid Almaguer, Al Bunker, Dennis O'Connor, Ginnie Schlosser & Rose Emory

**Not Attended by:**

With notice; Andy Reiss, John Stringer & Tim Nolan

**Decisions/Discussion:**

- DRC Officers (All)
  - Corresponding Secretary – Brenda Shawver
  - Motion to approve 1 year term for Gary B., Sue B. & John S
    - 1<sup>st</sup> Al Banker 2<sup>nd</sup> Dennis O'Connor
  - Offer Business Member Coordinator for next Member Meeting
- OLLI Involvement (All)
  - Craig request someone shadow him to continue the program for this year
    - Coordinate the events (bring more classes downtown and expand the program)
    - Offer opportunity to the DRC Members
    - Melissa will reach out to a DRC member who attends classes & report to Gary
- DRC Procedures Status (All)
  - Update – Gary gave overview of what we need to document; annual processes, when and where we get funds from the city, internal & external processes, PayPal, etc. Melissa working on membership documentation. E-blast (via Melissa) through MyVolunteerPage. Gary will forward undeliverable emails to Melissa to follow-up on. Social Media updates.
- DRC Membership Materials (Rose & Cate) **Packet: brochure, city info insert, business card & poster**
  - Additional revisions for brochure/last opportunity for changes (**deadline: 4/24/17**)
  - Cate presented the poster
  - Will host a breakfast or luncheon for property managers to present packet, when ready
  - NSP (Neighborhood Support Funds) funds available to do printing
- Social Media Status (Victoria)
  - Conrad still available to help with Facebook updates, for the DRC – must be submitted to him complete and ready to post
  - Both Conrad and Rick D. will assist with Social Media/Victoria – Single Point of Contact

- Victoria's committee met last week and discussed software & process documentation
- Opportunity for person to take ownership for Facebook updates
- Will utilize; Facebook, Twitter, Website, Next Door
- Clean/Safe Issues – Path to Taft/Great American Cleanup (All)
  - Ambassadors have several areas which require attention (i.e.; Lytle Park)
  - Request a representative from Rumpke as speaker for future DRC Member Meeting
  - AI Bunker will follow-up on Path to the Taft
- Outreach (Ginnie S.)
  - Ambassador Reception pending response from Zack
  - Researching special memorial for Susan Lennard will use Benevolent funds, plus
  - Baskets for Ambassadors (quarterly will start April) \$100 per quarter (Mary J.)
- DRC Board agreed to continue DRC policy for Non-Political announcements and speakers (Gary)

**Speakers for April Member Meeting:**

Judge Kurt Kissinger – Hamilton County Municipal Court

Mark Antrobus – Keep Cincinnati Beautiful (no show)

Bob Mecum – Consultant with 3CDC

**Next Board meeting date:** Monday, May 8, 2017